Covid claim filing in ECOMP

How to file a CA-1 for a positive Covid-19 diagnosis

Covid – 19 Claims

Log in or register in ECOMP here:

https://www.ecomp.dol.gov/#/

Or scan this QR code to go
directly to ECOMP registration

You must have a positive PCR test to file a claim

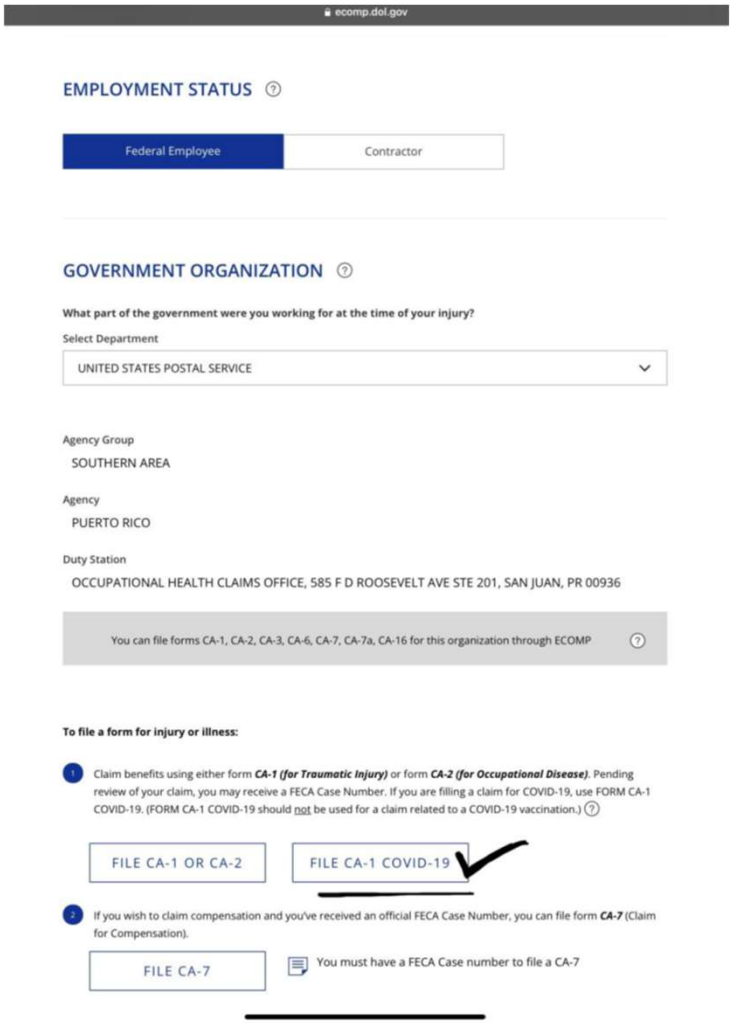
You must have worked within 21 days prior to when you took your positive test

Once you are logged in choose FILE CA-1 FOR COVID-1

Choose your District

IA - NE - SD: 500-516, 520-528, 570-577, 680, 681, 683-693

KS - MO: 630, 631, 633-641, 644-648, 650-658, 660-662, 664-679

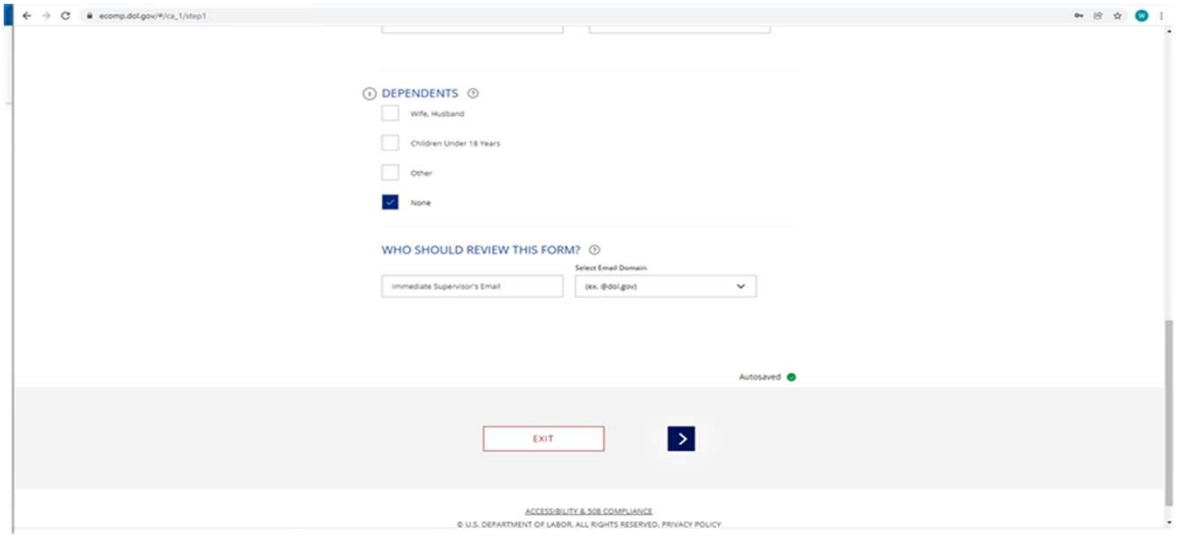


- Do Not Select State first
- Select Agency Group : Central Area
- Select Agency: Drop Down menu IA-NE-SD/ KS-MO
- Select Duty Station: IA-NE-SD (Sioux Falls) KS-MO (St. Louis)

Personal Information

Grade and step can be found on your paystub

- Newly hired CCAs are Grade 1 Step BB
- After first break in service CCAs are step AA



- WHO SHOULD REVIEW THIS FORM?
  If you do not know your supervisor's email address, just enter a current supervisor's first name.last name@ usps.gov in the drop-down menu. That should be enough to get the claim processed.

10 Date: The last day you worked prior to your positive covid test

12: Occupation: Type Carrier and choose from Carrier City, Carrier Technician or City Carrier Assistant

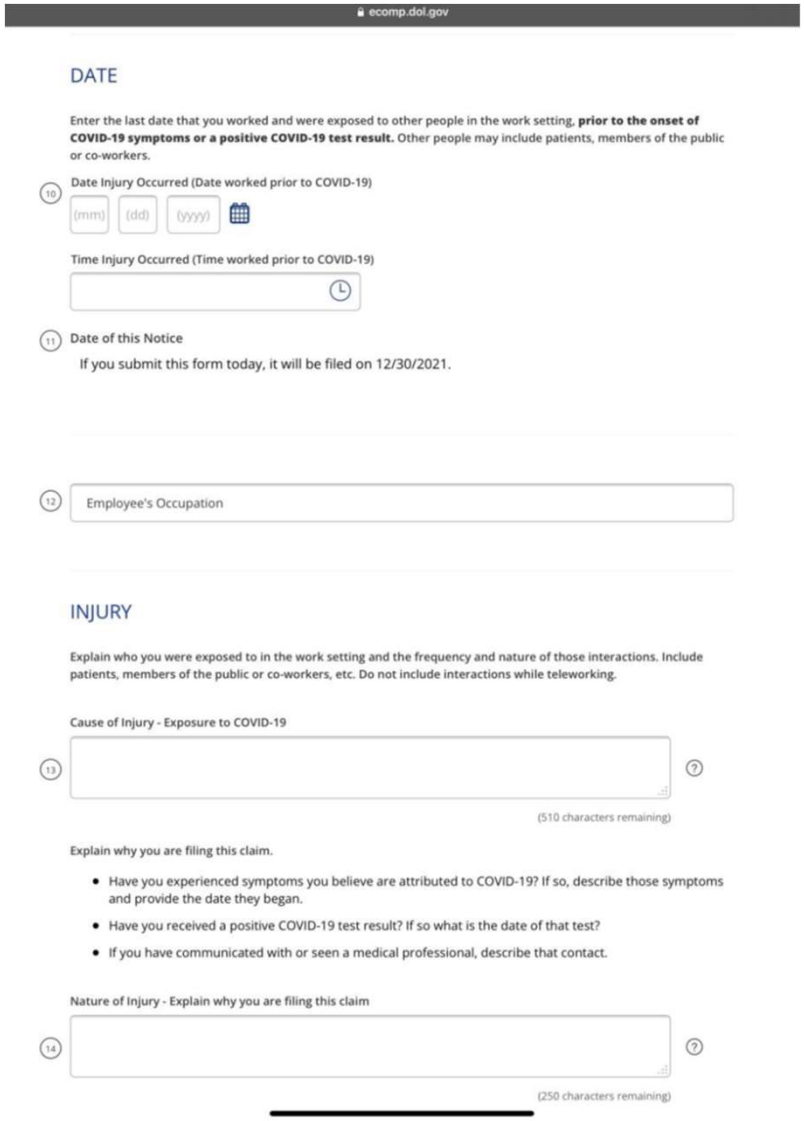
#13: Cause of Injury

Type exactly this

Frequent high-risk exposure to coworkers and the public for 8+ hours a day 5/days a week while sorting and delivering mail. [if you are under light duty change the number of hours and days you work]

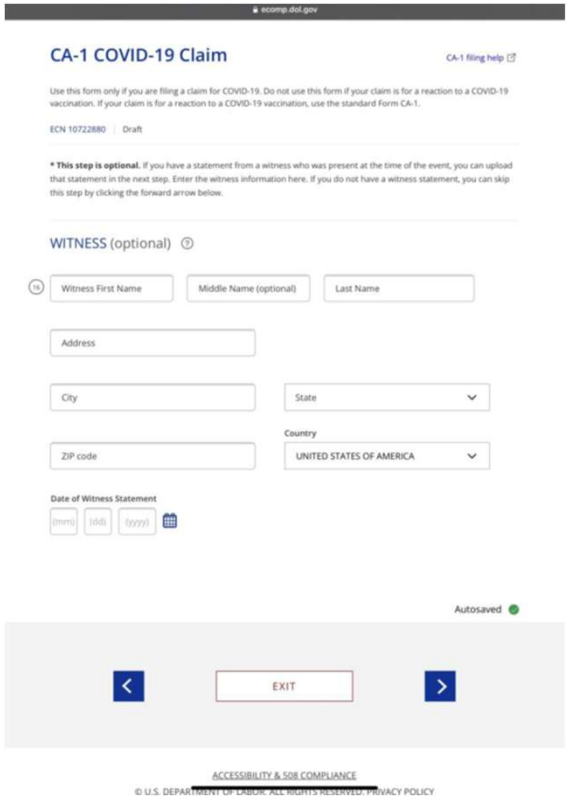
#14: Nature of Injury

Positive COVID 19 test on (date of lab test),with symptoms if any



Witness

There is no need to fill this out



Attachments

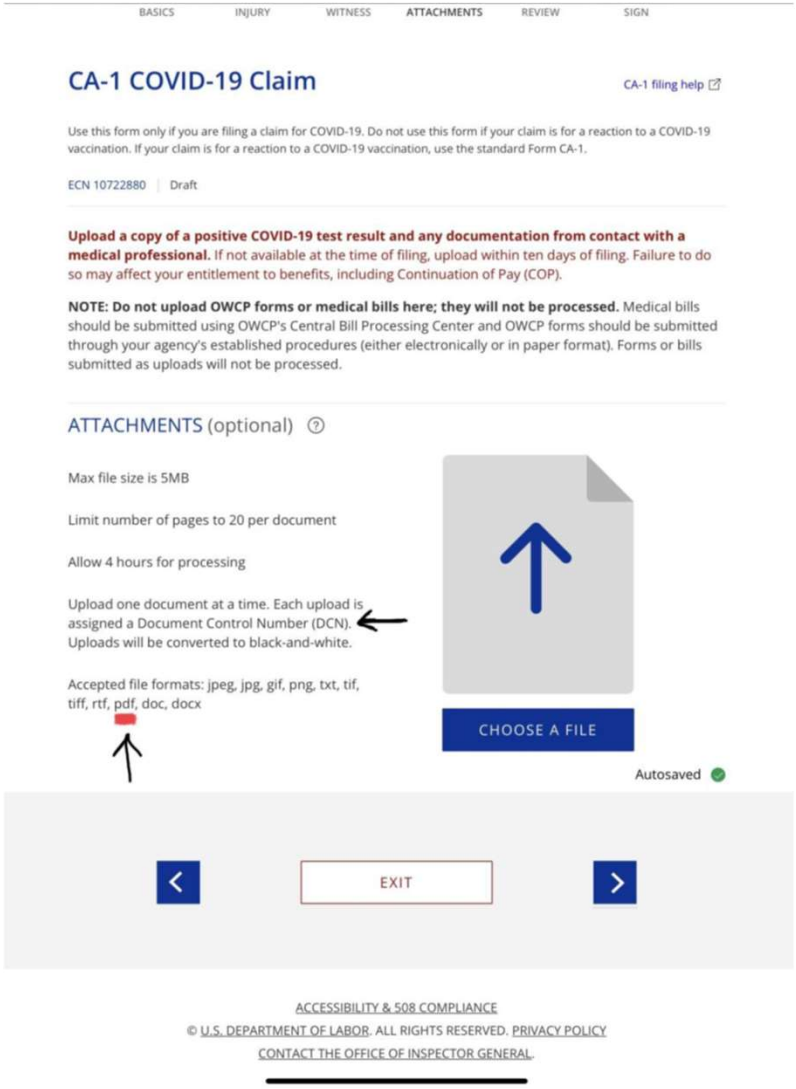
You can scan a pdf or take a picture (jpeg) of your positive Covid - 19 lab results and upload on this page.

Make sure the image you upload is readable.

Write and save the document control number, DCN in case it gets lost.

Note: if uploaded as “medical”, it will not generate a DCN, so upload it as “non-medical” to get a DCN.

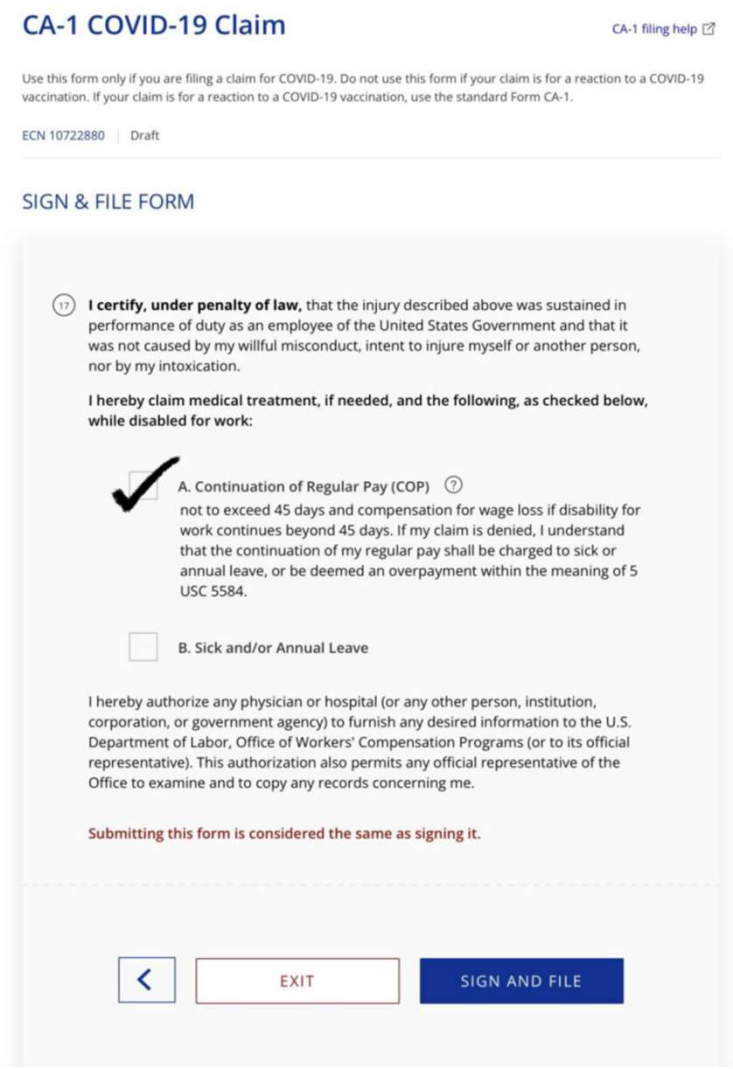
If you have a problem uploading your test results you must wait until your supervisor completes their review and you get a claim number.



Choose COP, Continuation of Pay and sign

#17: Choose Continuation of Regular Pay (COP)

Then click on SIGN AND FILE

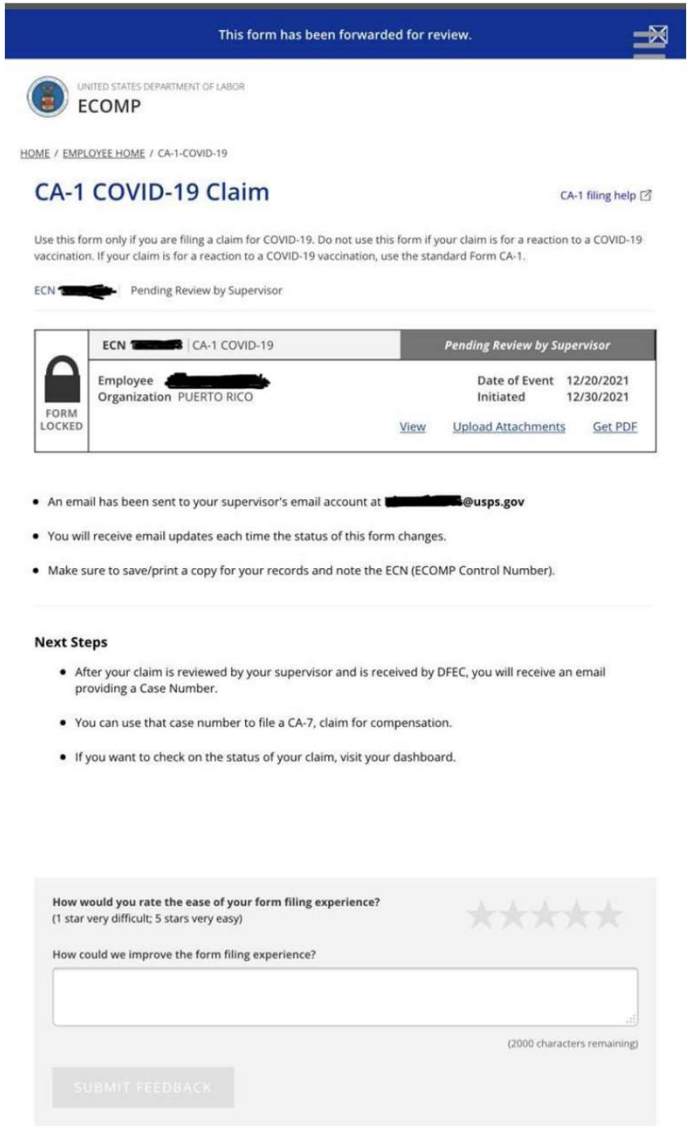


Your CA-1 claim for Covid-19 has been filed!

Download a copy of the CA-1 to keep for your records

Check your email for verification

Check your ECOMP dashboard daily to track the status of your claim



If you have problems with your claim, you are not getting COP or your claim is denied, contact your NBA's office

Region 5 NBA David Teegarden

NALC Region 5

1828 Craig Road

St. Louis, MO 63146-4712

314-985-8040